

The Picayune School District is excited to announce online registration/data validation for the 2017-2018 school year, powered by InfoSnap! The purpose of this program is to assist parents/guardians with the registration process and shorten the amount of time on this task. This secure process allows you to verify all demographic and emergency contact information for your child(ren) prior to the start of the new school year and will allow you to electronically sign the annual permission forms for school district policies. This online process replaces all the hard copy student registration and permission forms. However, you will be required to bring two proofs of residency to school officials along with all medical information about the child(ren) to the school nurse during the school registration days. At registration you will be given a **check-in time which will be used to determine over-flow* in case the situation arises.**

Although you are doing registration online you are still required to come into your child(ren)'s school office, present proper documentation including current proofs of residency and receive a check-in time before your child(ren)'s registration process is completed.

Please take action and complete these online forms prior to the registration dates/times listed below. If you do not have access to an internet-connected computer at home, computers are available at the local public library prior to registration days. Computers will also be available on registration days at each school in order to complete the online registration process.

All **returning** students will be receiving a registration email/letter that contains a code needed to start the returning student registration process. The email/letter will direct you to click on the Online Student Registration Link for **returning** students that have a registration code also referred to as the Snapcode.

There will also be a registration link for students who are new to Picayune School District or did not attend during the 2016-2017 school year.

What's a snapcode? The snapcode is like a key or password to your child's registration for the upcoming school year. You should receive a unique snapcode for each child. Make sure you enter it exactly as it appears, with no spaces or punctuation. Please make sure you keep your child's snapcode in a safe place.

Should I create an account? If you've never completed an online registration with InfoSnap, you should create an InfoSnap Account, however if you created an account last school year you will use the same username and password. Very easy to do, simply follow the online instructions. This allows you to securely save your work and come back at a later time if necessary. You can use your email address or cell phone number. You might want to print out or write down your account information for safe keeping. If you already have an account, you can sign in and complete the form. (You should use the same account to complete forms for multiple children.)

Do I have to answer all the questions? Questions marked with a red asterisk (*) are required.

What if I make a mistake? If you would like to make a change, click on the underlined field or click "< Prev" to return to a previous page.

What is the AIM reference on some questions? AIM is the rapid alert and call notification system used by the Picayune School District to automatically notify all AIM contacts by phone, email or text of any student status or school event.

I've completed the form, now what? When you have finished entering your information, click "Submit." This will send all of the information you've entered to the school. If you cannot click on this button, you will need to make sure that you have answered all required questions.

What if I have more than one student in the district? Do I need to do this for each child? Yes, because you'll need to provide information that is specific for each child. We recommend that you submit one registration and then start another – this will allow you to "snap over" shared family information, which will save you time.

I don't know what a question is asking. You can contact your child(ren)'s school with help on any questions.

Help! I'm having technical difficulties. For technical support, visit infosnap.zendesk.com or click "Contact Us" from any InfoSnap page.

Registration dates/times: July 20, 2017 11:00am – 7:00pm

July 21, 2017 8:00am – 3:00pm

Copies of any two (2) of the following items of verification are required to prove residency. These items must include parent/guardian first and last name, full physical address (no PO Box) and current date. Utility bills must be dated within last 30 days.

- Filed homestead exemption application form
- Voter Identification
- Automobile Registration
- Affidavit and/or District Representative Personal Visit
- Mortgage documents or property deed
- Apartment or house lease
- Current utility bill
- Driver's License
- Other items approved only by school district administration

****Important – Remember your child will not be officially registered for school until all proper documentation is presented to your child's school office.**

First day for students:

Grades 1-12 Friday, August 4, 2017

Kindergarten Friday, August 11, 2017

Age Requirement For Kindergarten: 5 years old on or before September 1, 2017

Required Documentation for all students NEW Picayune School District:

1. Certified birth certificate,
2. Immunization report from the Pearl River County Health Department AND

Required documentation for ALL students including those who attended school in the Picayune School District last school year:

3. Two proofs of residence.
4. Certificate of Compliance for any student entering 7th grade (TDAP vaccination)

*Once student numbers reach maximum capacity in a grade level, student overages must be transferred to an elementary school in the district that can accommodate additional students. **Therefore, each student is provided a check-in time on the date and time of registration. This time is used to determine which students must be transferred to another school to accommodate over-flow.**